



ANGUS S. KING, JR.  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY  
MAINE EMERGENCY MEDICAL SERVICES  
16 EDISON DRIVE  
AUGUSTA, MAINE  
04330



MICHAEL F. KELLY  
COMMISSIONER

JAY BRADSHAW  
DIRECTOR

Thank you for your recent inquiry about becoming a licensed EMS provider in the State of Maine. To aid you in the process, we've enclosed the following documents:

- A Maine EMS Ambulance Service and Non Transporting Service list.
- A contact list for the six regional offices in the Maine EMS System.
- An *Application for Licensure to Practice Patient Care*.

## I. Application Process

1. The first step in applying for Maine EMS licensure is to complete the *Application for Licensure to Practice EMS Patient Care*.
  - A. With the possible exceptions listed below, the application must be completed in its entirety, with all required documentation attached, in order for Maine EMS to begin the review process. The possible exceptions are:
    - (a) **Number 8 regarding service sponsorship** – Maine EMS law requires that all EMS providers be sponsored by a Maine licensed service that is licensed or permitted to operate at the level of your individual license. In other words, if you are applying for a paramedic license in Maine, the service sponsoring you must be licensed or permitted to the Paramedic level of care. You may disregard this part of the application if you have not yet found a Maine service to sponsor you. If you do not have a service sponsor, your application will still be processed and you will be notified as to whether you are otherwise eligible to license. Your application will be returned to you, and when you gain service sponsorship you may resubmit that application (with number 8 completed) in order to become licensed.
    - (b) **Number 9 regarding service affiliation** – In addition to a sponsoring service, a licensed provider may be affiliated with any number of other services with which they practice. If you have services you will be working with, in addition to your sponsoring service, please list them in number 9 – otherwise please disregard.
  - B. You will need to fill out section C, on page 2 of the application. Please refer to the application types listed below to determine what you will need to submit for review:
    1. **If you are applying for licensure based upon a license from another state** – complete parts 1 and 3 of section C, and attach a copy of your current EMS license.
    2. **If you are applying for licensure based upon National Registry** – complete parts 2 and 3 of section C, and attach a copy of your current National Registry card.
    3. **If you are not: licensed in another state; or, Nationally Registered** – you must submit the following to Maine EMS:
      - Copy of your course completion certificate including outline/course syllabus, copies of any refresher courses taken since your initial course, and any associated certifications (e.g. BCLS, ACLS, PHTLS etc).

- Name, address, telephone number, and contact person at the training facility where you received your EMS education.
  - Certification of state testing – if you have taken a state licensing exam in another state. If you have not taken a state licensing exam, Maine EMS will review your training, and if approved, will inform you of your options for taking the Maine EMS licensing exam at the appropriate level (note: Maine EMS uses the National Registry exam at the First Responder and EMT-Basic levels).
- C. There is an administrative fee for processing your application (which must accompany your application). Please enclose a check or money order in the amount of \$25.00, made payable to: *Treasurer of State*
- D. Once you have completed the application; attached all required documentation; and, enclosed the administrative fee, mail your application package to:

Maine EMS  
16 Edison Drive  
Augusta, ME 04330

**Please allow 3 weeks for the processing of your application.**

## II. **Technical Assistance – If you have questions concerning the application process:**

1. **If you are applying for licensure based upon an out-of-state license or National Registry certification,** and you have questions regarding your application package, please contact Drexell White, Maine EMS Licensing Agent or Paula Nadeau, Maine EMS Licensing Assistant at (207) 287-3953;
2. **If you are applying for licensure based upon courses which are not Maine EMS approved (e.g. out-of-state, out-of country), and you do not have a current state EMS license or National Registry, or, you are applying for approval of education in order to take the Maine state written and practical exams (including National Registry)** please contact Dwight Corning, Maine EMS Education Coordinator, at (287-3953.
3. If you are interested in completing an initial course for licensure which is Maine EMS approved, please contact the regional office (list enclosed) serving the area in which you live.

## III. **Employment Opportunities**

Approximately 80% of the EMS providers in Maine work in some type of volunteer capacity. There is a good chance that there is a volunteer service located in or near the city or town in which you will be living. You should check with these services to see if there are openings for licensed providers.

As far as full or part-time career opportunities in the State, it would probably be most beneficial for you to check with the proprietary services in and around the greater metropolitan areas of Portland, Lewiston/Auburn, Bangor and Presque Isle. For your assistance, all types of services are listed in the enclosed list of ambulance services and non-transporting EMS services.

Once again, thank you for your interest in Maine EMS; one of the most progressive EMS systems in the country. The best of luck to you and, should you have questions, please feel free to contact our office.

Sincerely,

Paula S. Nadeau  
Licensing Assistant